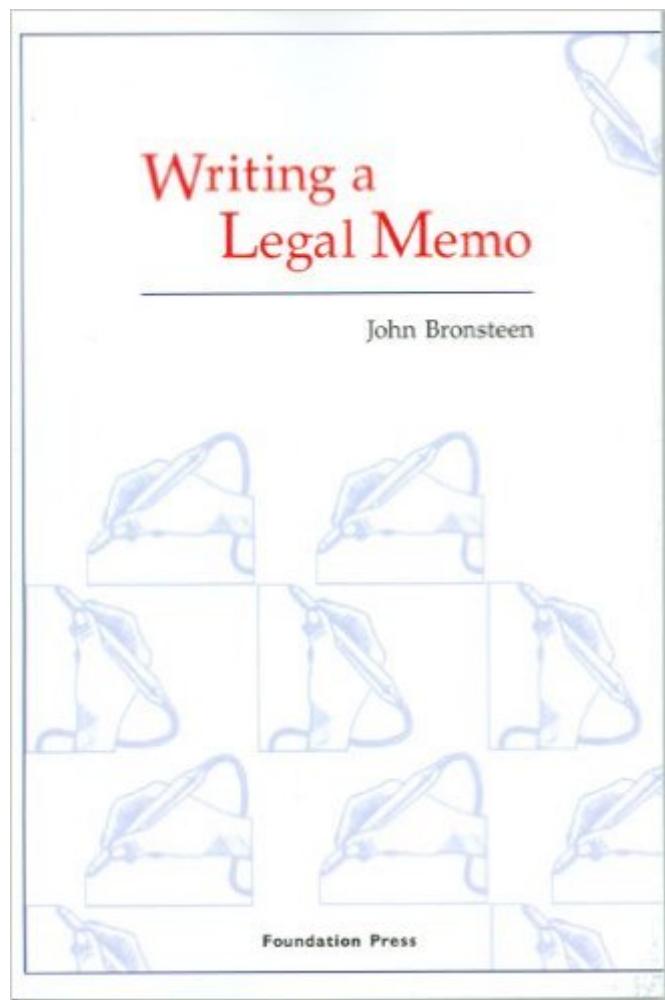


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# Writing A Legal Memo (University Casebook Series)



## **Synopsis**

The goal of this legal writing book is to make it easy for students to learn and remember the basic elements of writing a good legal memo. Whereas other books aim to be comprehensive in teaching the many skills a lawyer might need, this book focuses only on one type of assignment that many young lawyers are given: "Find the answer to this particular legal question, and write a memo explaining that answer." It walks the reader through each step of completing such an assignment, giving highly specific instructions and explanations. The book takes any mystery out of memo writing and can be used as a reference when the students become practicing lawyers. The book does what it teaches students to do in their writing, i.e. it makes it easy for the reader to understand and implement the author's suggestions.

## **Book Information**

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## **Customer Reviews**

Everyone is entitled to their opinion, but I fail to see what the other reviewers found in this book. I feel that the author might have been aiming for something along the lines of the Elements of Style, but fell drastically short. You will find little help here if you have taken a research and writing class within the last three years. Pages five through 18 are spent explaining the difference between the executive and legislative branches. I am not sure who this book is aimed at, but it is far too basic for someone looking to add serious shine to their writing. There are too many other good books on the subject for me to recommend this title to anyone. Look elsewhere.

This book is an exceptional, no-nonsense guide to writing a legal memorandum that should be required reading for law students. As an attorney in a large DC law firm, I see a lot of written work from summer associates from Harvard, Yale, Stanford, and Chicago. Every single one of those summer associates would have benefited from reading this book and taking to heart the author's tips about organization and style. I recommend it without reservation.

I received a lot of criticism about my legal writing. Specifically, the attorneys at my firm thought I wrote long and convoluted sentences. My ideas and analysis got lost in the weeds. I found chapter 2, "How to write clear sentences," enormously helpful. The book made me aware of common mistakes I often make and gave me the tools to avoid them. My writing is far better as a result. I did not find the rest of the book as helpful, but I purchased it for a very specific reason.

on legal writing, this should be it. It is without a doubt a far more relevant and purposeful guide to writing a memo than one of those stale books you likely bought in law school as part of your legal writing class. I am a practicing attorney and the majority of my high stress assignments are simply to write a memo on a particular issue, and this is the book I turn to with confidence. Sadly I did not use this book in law school, but I do wish I had. If you know someone who is in the legal profession or about to enter - do them a favor and buy them this short, concise guide to memo writing. I believe some of the top-tier schools have started to use this book and that makes sense to me. It is the new standard for legal writing guides as far as I am concerned.

This book was okay and it was required for a class it may or may not help in the real world setting depends if the organizations has a set format they want to use.

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